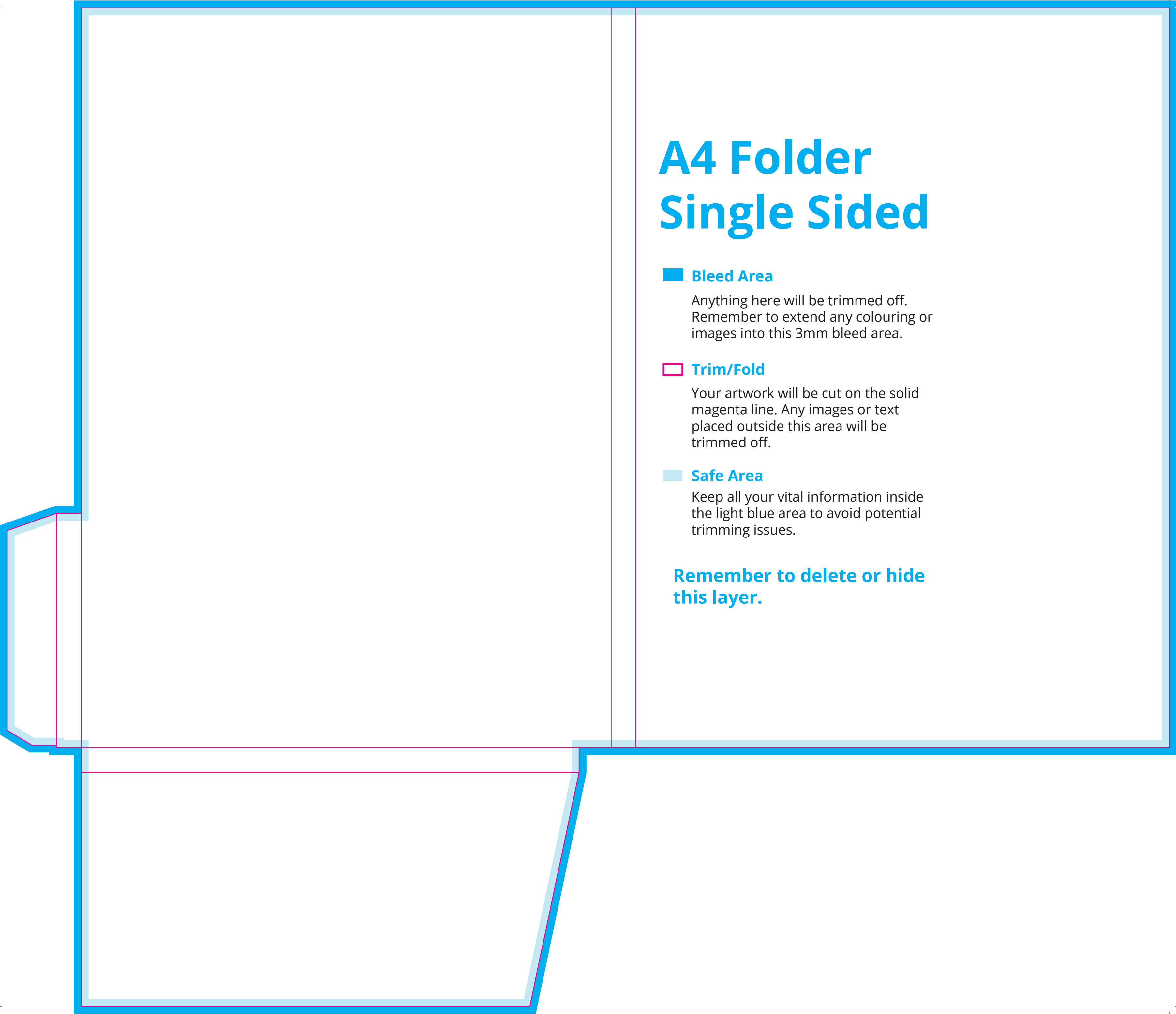


The diagram shows a flat layout of an A4 folder. It consists of a large rectangular main panel, a smaller rectangular flap on the left side, and a trapezoidal flap at the bottom. The main panel and the left flap are outlined with a thick blue line, representing the 'Bleed Area'. A thin magenta line follows the inner edge of the blue line, representing the 'Trim/Fold' line. The bottom flap is outlined with a light blue line, representing the 'Safe Area'. The right side of the main panel contains text explaining these areas.

A4 Folder Single Sided

 Bleed Area

Anything here will be trimmed off.
Remember to extend any colouring or
images into this 3mm bleed area.

 Trim/Fold

Your artwork will be cut on the solid
magenta line. Any images or text
placed outside this area will be
trimmed off.

 Safe Area

Keep all your vital information inside
the light blue area to avoid potential
trimming issues.

**Remember to delete or hide
this layer.**